



October 12, 2006

Mr. Kevin Walker
Project Appleseed
520 Melville Ave.
University City, MO 63130-4506

Dear Mr. Walker:

Enclosed is the following information you referenced regarding, the School District of University City Standard Complaint Resolution Procedure for No Child Left Behind Act Programs.

To summarize the enclosures:

1. Regulation 1510.5
2. Policy & Regulation 1820
3. Regulation 1821
4. The article, *Standard Complaint Resolution Procedure for No Child Left Behind Programs*, which is printed in the PRIDE newspaper twice a year per the Office of Curriculum & Instruction

I am sorry you did not receive the first packet, however, if you need any additional information, please let me know.

Sincerely,

A handwritten signature in cursive script, appearing to read "Charlotte Tatum".

Charlotte Tatum
Administrative Assistant to the Board of Education

Enclosures(5)

c: Robert Taylor, Area Supervisor, Department of Elementary & Secondary Education
Assistant Attorney General, Governmental Affairs

Private, State and Federal Programs Administration

Title I ESEA-NCLB Grievance

Any parent, other individual, or organization alleging a violation of state or federal laws, rules, or regulations or an approved application by the school district in the administration of Title I ESEA-NCLB shall file with the Superintendent of Schools a written complaint containing the specific nature of the alleged violation, the time and place of the violation, and related details of the alleged violation. The Superintendent of Schools, or his designee, shall cause a review of the written complaint to be conducted and a written response mailed to the complainant within ten working days after receipt of the written complaint. A copy of the written complaint and the Superintendent's response shall be provided each member of the Board of Education. If complainant is not satisfied with such response, he or she may submit a written appeal to the Board of Education indicating with particularity the nature of disagreement with the response and his or her reasons underlying such disagreement.

The Board of Education shall consider the appeal at its regularly scheduled board meeting following receipt of the response. The Board of Education may permit the complainant to address the Board in public or closed session, as appropriate and lawful, concerning his or her complaint and shall provide the complainant with its written decision in the matter as expeditiously as possible following completion of the hearing.

If the complainant is dissatisfied with the action taken by the Board of Education; a written notice stating the reasons for dissatisfaction shall be filed within fifteen (15) working days following resolution of the complaint by the Board of Education with the state director of Title I ESEA-NCLB. The state director of Title I ESEA-NCLB will initiate an investigation, determine the facts relating to the complaint, and issue notice of his/her findings to the Board of Education and the complainant. If the findings support the allegations of the complainant, the Board will be requested to take corrective action. If the findings support actions taken by the Board, the Board's action will stand.

04/04/03